



Dear Concessions Vendors:

As vendors are an extremely important member of our community, each year our Organizing Committee continues to learn – with your generous support - how we might strive to become better hosts to celebrating our Scottish ancestry. Mark your calendars for one of the biggest outdoor events in Georgetown: our **Georgetown Highland Games** will be held on **Saturday, June 9, 2018**. We are celebrating our 42nd year and we are excited to welcoming return vendors, along with some new faces.

The concessions fee has not been increased and will remain at \$250.00 for a 20' x 20' stand and \$125 for a 10' x 10' stand. **Payment is required in full**, by no later than **Friday, April 27th**. Please note that the **[update 2018 vendor map can be found as an additional email attachment](#)**. This will allow you to choose your desired location. Due to high demand, spaces will be allocated on a first come, first serve basis; however, we will do our very best to accommodate your request. We learned to section off the area that bands may use behind vendors' site so there will be no attempt to 'cut through between vendors' where risk due to equipment is a reasonable concern.

For those vendors who require Hydro connections, we require an additional payment of \$25/outlet. You are responsible for providing your own extension cords and these must comply with safety rules and be properly attached to the hydro boxes prior to the ESA inspection. Please ensure that you have a certified fire extinguisher at your location throughout the games.

FOOD VENDORS ONLY:

By clicking on the hyperlink below, you will find the [Halton Region Health Department Special Event Food Vendors Requirement forms](#). Appendix A, Appendix B and Appendix C are to be completed in full (including proof of insurance) and returned to:

Halton Hills Licensing Section of the Clerk's Department
1 Halton Hills Drive
Halton Hills (Georgetown)
ON L7G 5G2

**The forms can be found using the link: <http://www.halton.ca/cms/One.aspx?portalId=8310&pageId=37357>.
Please note the specific changes that have been made to Appendix C (See Multi Event Participation Form).**

If you have any questions regarding these forms, **you may call Halton Region Health Department's Kyle Croft** (our special event's Public Health Inspector) at Tel: (905) 825-6000 ext. 2637. **All forms must be completed and returned to the Health Department by no later than May 4th, 2018.** A list of all food vendors is supplied to the Ministry and all food concessions must meet Ministry of Health Regulations in order to participate in the event. Failure to provide your details and completed application form to the Ministry prior to this deadline could result in the ability to exhibit.

Vendors can set up on either Friday June 8th (between 8am – 6pm) or Saturday June 9th (7am – 8:30am) and must enter via **Gate 1**. There is overnight security for the grounds on Friday evening and all day Saturday. All concessions should be set up on the day of the Games by 9:00am, as there will be no motor vehicle traffic allowed in the vendor areas after this time. All garbage is to be put into the large industrial bin, which is provided on site at the entrance near Gate 1 (Armoury Building).

Upon receipt of payment you will receive an email as proof of payment. Please print this payment confirmation and show it to the gate staff on the day of your arrival to the games. Failure to provide proof of payment may result in you having to pay an additional gate fee.

Please reply by email tim@tfhdixon.com to our Vendor Coordinator - Tim Dixon, or call if you have questions or wish to discuss options for site selection (905-691-7056). Should you have any further questions, please do email the Committee and we will be happy to respond.

Thank you from the Georgetown Highland Games – Organizing Committee

Please make your cheques out to: “Georgetown Highland Games”, dated for no later than April 27th, 2018.

Post-dated cheques will not be accepted. Payment must be included with a copy of this form and sent to:

Vendor Committee

Georgetown Highland Games

P.O. Box 16 (Halton Hills)

Georgetown, ON L7G 4T1

www.georgetownhighlandgames.com

www.facebook.com/GeorgetownHighlandGames

Name of Business:	
Name of Owner:	
Mailing Address:	
Contact Number:	
Email Address:	
Requested Location: (***site # requested)	
Type of Merchandise or Service: ex. Food	
Hydro required: <i>Please circle and indicate number of outlets required.</i>	Y or N . Number of outlets required:

Please see the attached **VENDOR MAP and **indicate your preferred site above*****, which we consider based upon vendor requirements, as well as overall flow of pedestrian traffic for our Games – and of course, first applications submitted may take precedence over preferences for specific sites declared later. Applications received after April 27th deadline may not be consider for this year’s group of vendors as we limit the number to support your businesses.**

PLEASE SELECT YOUR PREFERRED LOCATION on the attached 2018 site map (which has been updated from last year’s); AND PROVIDE THIS ON YOUR APPLICATION FORM WITH **YOUR CHEQUE which is also due by April 27, 2018.**

OFFICE USE ONLY:

Cheque Details:	Email confirmation sent:
Date Payment Received:	Confirmed Location: